

2026 TERMS AND CONDITIONS NEW ZEALAND COMMERCIAL PROJECT AWARDS

All entrants in the New Zealand Commercial Project Awards shall be bound by these Terms and Conditions.

Entries

1. All entries must be received by the stated date for competition entries closing, and fees paid in full prior to commencement of judging. Entry fee details can be obtained at www.commercialprojectawards.co.nz. Note there are two levels of entry fees: (Please note these are increased annually to reflect CPI).
 - a) under \$3 million in contract value - \$1280 + GST per entry (\$1,472.00 inclusive of GST)
 - b) and over \$3 million in contract value - \$1800 + GST per entry (\$2070.00 inclusive of GST)

Note: Infrastructure Project Category- It is free of charge for entries in this category for 2026.

2. Incomplete entries will not be accepted. Entries become final on completion of scrutineering and verification by Master Builders.
3. Entries can be submitted by any significant member of the project team e.g. Building Contractor, Architect, Property Owner, Engineer, Project Manager etc.
4. The project team must include a building contractor, the owner and at least one consulting project partner.
5. The building contractor stated on the entry does **not** have to be a member of Master Builders.
6. All entries must have been completed within two years prior to the stated closing date of the competition. The completion date shall be the date of practical completion.
7. Entrants who are not the property owner must gain consent for entry from the property owner.
8. Property owners must also agree to reasonable promotion of the entry in the event of it winning an award. If requested, property owners' anonymity and privacy will be respected.
9. All entries are entered on the basis of a national competition.
10. All entries must be located in New Zealand.
11. All entries, where a building consent was required, must provide evidence that the project is complete, such as CCC, PC certificate, or a letter from the client

confirming that works are complete subject to minor completion items that do not affect the ability to occupy and use the facility.

12. All entries must include a contract value - the total cost of the build * - as per the Entry Form.

* Project value is the GST exclusive construction cost for the entire project, or the part of the overall project that the entrant is putting forward. Typically this will be the main contract value where there is a single main contractor delivering the whole project. It does not include design, consenting, client financing or other project costs not typically paid directly by a main contractor.
13. All entries must include a set of generic floor plans.
14. All entrants agree to Master Builders contracting a professional photographer to ensure consistency across the competition. Entrants will be invoiced as part of their entry fee. Photographs will be used for media, website, social media, promotional, advertising, event and other publication purposes. A copy will be provided to the entrant on completion of the competition.
15. Entrants are welcome to provide their own professional photography however there will be no discount to the entry fee. **If you wish to provide your own professional photography this must meet our photography brief, and we must have received the photography by 20 December 2025.** Photography supplied after this date will not be accepted. P
16. The National Management Committee have the ability to limit the number of entries per individual organisation at their discretion.
17. Entrants may not use or endorse the New Zealand Commercial Project Awards brand and/or wordtype in association with a competitor product/company of the national family of sponsors. If awarded a Quality Mark, award recipients must comply with the terms and conditions of use and continue to protect the owners confidentiality.
18. Entries that are withdrawn/cancelled before **two weeks** prior to judging taking place will be entitled to a 50% refund of the entry fee. Entries that are withdrawn/cancelled within two weeks of their judging date will not be refunded.
19. The National Management Committee will make all reasonable attempts to confirm the judging date and time. It is the responsibility of the entrant to ensure they know when their judging time is. If an entrant and the required team members are not present for their judging time, the entry will be automatically disqualified, with the full entry fee owing.

Categories

20. Commercial projects are defined as those for which the primary use is non-residential (except properties entered in the Residential Category) and have a commercial purpose.
21. The National Management Committee have the ability to review and make changes to the Categories as deemed necessary for the benefit of the competition. These changes would be communicated prior to entries opening in the year the decision is made.
22. Special Award Categories cannot be entered separately. All entrants will be judged against the Special Award Category criteria as a matter of course. Special Award Categories may potentially **not** be awarded in any given year of the competition.
23. Projects that have previously been entered and/or received an award may not be re-entered. This also includes any entries, or part entries, previously or simultaneously entered into the House of the Year competition.
24. You can only enter your project in one category

Judging and Scrutineering

25. All entries will be scrutineered prior to judging. Scrutineers and Judges must be satisfied that an entry is in the correct category before judging begins. They have the right to move entries into other categories if they believe they have been entered in the incorrect category. Entrants will be notified of any changes to their category entered, prior to judging.
26. At least one representative from the construction company who is able to answer technical and contractual questions, the owner and a consulting project partner **MUST** be present for on-site judging. As a part of the judging process all nominated team members will be invited to attend.

NOTE: It is the **entire project and its team** that are being judged, with a particular emphasis on the role of the entrant.
27. Entrants will be required to bring evidence of their H&S performance on the project, and any breaches of environmental requirements with them to their judging appointment.
28. Entrants must make their property available for judging within the nominated judging period and must have **pre-arranged access** to all of the building. We accept that some areas may have issues with security and may not be entered. Only significant events shall result in rescheduling of judging times and dates at the discretion of the National Management Committee.
29. Judges are required to complete a confidentiality clause as part of their involvement in the competition.
30. The judges' decisions are final, and no correspondence will be entered into.

31. Judges have the right to disqualify entries.
32. Judges also have the right to move an entry between categories following judging, providing the entrant is notified of the decision in a timely manner.
33. Entrants, Property Owners and/or any other member of the Project Team shall not contact judges for direct feedback on the judging process or results. Failure to adhere to this Term and Condition of entry could result in disqualification from the competition or submitting future entries.
34. At the end of the competition all entrants will be provided a feedback graph showing how your project performed in the competition. Your entry scores will be graphed to show how they compare against:
 - the total points available in your category
 - the total points available in your value category
 - the average score of other entrants in your category if there were more than two entries

Gold, Silver and Bronze Recipients

35. All entries have the chance to receive a Bronze, Silver or Gold Award. However, if a property does not achieve the minimum of 75% of the available points, then no award will be given. Entrants will be notified prior to the awards event if they have received a no award.
36. Bronze Awards are given to entrants whose properties are awarded at least 75% of the available points. Silver Awards will be given to those entries who are awarded at least 82.5% of the available points and Gold Awards to entries who are awarded at least 90% of the available points.
37. Category Winners will be awarded to the highest scoring entrant in their category provided they have won a gold award.
38. The New Zealand Commercial Project of the Year Supreme Awards will be awarded to the highest scoring project with a value under \$10 million, and the highest scoring project with a project value over \$10 million.
39. Quality Marks may be used only by the named Project Team Members who have won the award and only used as per the associated guidelines and in conjunction with Master Builders' brand guidelines. Use is restricted to the Project Team Members that received the award and cannot be passed on to another company or extended to associate companies or branches.

Platinum Award Recipients

40. Platinum Awards will be granted to any Entrant who has won five or more national titles (category wins).

41. Companies are eligible to receive one Platinum Award only, being the highest accolade that can be achieved in the programme.

General

42. Any grievances or complaints must be submitted in the first instance in writing to the New Zealand Commercial Project Awards Team who will forward them to the National Management Committee for review, comment, consultation and resolution.
43. Any entrant failing to comply with these Terms and Conditions or behaving in a manner deemed unprofessional by the National Management Committee, may be disqualified from the competition.
44. Entrants agree to adhere to the MB Code of Conducts for events. A copy of which is available [HERE](#).
45. The Management Committee of the Master Builders reserves the right to amend these Terms and Conditions, or issue binding rulings on any matter not included in these Terms and Conditions. Such decisions shall be final.